

<https://imperiumhiringsolutions.com/job/intake-shipping>

Intake and Shipping Specialist

Qualifications/Skills

- Sorting, scanning and prepping all incoming product.
- Strong sense of time organization, accuracy and urgency.
- Pulling, packing, and loading products for orders to be shipped.
- Good written and verbal communication skills.
- Able to work independently and within a team.
- Neatness and organization is a must.
- Attention to Detail
- Comfortable with computers and a quick learner
- Able to stand, bend and move for most of the workday
- Lift/move/pack product weighing up to 50 lbs. including accepting incoming freight shipments

You'll likely need to move throughout the facility, bend and stretch to reach items, move boxes or individual products, and otherwise be physically active during the day.

Main duties of position are to ensure that incoming items are properly prepped for quality control inspection and outgoing products are correctly packaged and prepared.

This position tends to keep you moving. If being able to use your whole body to accomplish tasks appeals to you, this position will be right for you.

Qualifications

- High School Graduate
- Thrives on organization and neatness
- Willingness to learn for opportunities of advancement
- Some counting – using scale small parts and larger parts with large quantities
- Team player – always supporting the organization of quality control inspection team by organizing and ensuring orders go out on time
- Can multi-task easily

Working Hours

Full Time | \$20/hour

Job Location

St. Petersburg, FL

Date posted

July 3, 2025

Contacts

For more detail contact us at :

hireme@imperiumhiringsolutions.com

Phone no : 18138461100